



**ಕರ್ನಾಟಕ ಸರ್ಕಾರ**  
(ನೋಂದಣಿ ಮತ್ತು ಮುದ್ರಾಂಕ ಇಲಾಖೆ)

ಉಪನೋಂದಣಾಧಿಕಾರಿಗಳ ಕಾರ್ಯಾಲಯ ಹಗರಿಬೋಮ್ಮನಹಳ್ಳಿ

ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 08397-238100, ಇ-ಮೇಲ್ [sr.hagarbomhli@karnataka.gov.in](mailto:sr.hagarbomhli@karnataka.gov.in)

**ವಿಷಯ:-** ಮಾಹಿತಿ ಹಕ್ಕು ಅಧಿನಿಯಮ 2005 ರ ಪ್ರಕರಣ ಕಲಂ. 4(1)ಎ ಮತ್ತು ಬಿ ಅನುಸಾರ ನೋಂದಣಿ ಮತ್ತು ಮುದ್ರಾಂಕ ಇಲಾಖೆಯ ಉಪ ನೋಂದಣಾಧಿಕಾರಿಗಳು ಮತ್ತು ವಿವಾಹ ನೋಂದಣಾಧಿಕಾರಿಗಳು ಹಗರಿಬೋಮ್ಮನಹಳ್ಳಿ, ಕಛೇರಿಗೆ ಸಂಬಂಧಿಸಿದ ದಿನಾಂಕ:01/01/1980 ರಿಂದ ದಿನಾಂಕ:31-03-2020 ರ ಅಂತ್ಯಕ್ಕೆ ಇರುವ ಮಾಹಿತಿಯನ್ನು ಪ್ರಕಟಿಸುವ ಬಗ್ಗೆ ಭಾರತ ಸರ್ಕಾರವು ಜಾರಿಗೆ ತಂದಿರುವ 2005 ರ ಮಾಹಿತಿ ಹಕ್ಕು ಕಾಯ್ದೆಯನ್ನು ಪರಿಣಾಮಕಾರಿ ಅನುಷ್ಠಾನಗೊಳಿಸುವ ಸಂಬಂಧ ಮಾಹಿತಿ ಹಕ್ಕು ಅಧಿನಿಯಮ 2005 ರ (Central Act-22 of 2005) ಸೆಕ್ಷನ್-5 (1)5(2) ಮತ್ತು 19(1) ರಲ್ಲಿ ಪ್ರದತ್ತವಾದ ಅಧಿಕಾರವನ್ನು ಚಲಾಯಿಸಿ, ನೋಂದಣಿ ಮತ್ತು ಮುದ್ರಾಂಕ ಇಲಾಖೆಗೆ ಸೇರಿದ ಉಪ ನೋಂದಣಿ ಕಛೇರಿ ಹಗರಿಬೋಮ್ಮನಹಳ್ಳಿ, ವ್ಯಾಪ್ತಿಗೆ ಒಳಪಟ್ಟ ಮಾಹಿತಿಯನ್ನು ಕೋರುವ ವ್ಯಕ್ತಿಗಳಿಗೆ ಅಂತಹ ಮಾಹಿತಿಯನ್ನು ಮೇಲಿನ ಕಾಯ್ದೆ ಅನ್ವಯ ಒದಗಿಸಲು ಮಾಹಿತಿ ಕೋರುವ ಅರ್ಜಿಗಳು ಅಥವಾ ಮೇಲ್ಮವಿಗಳನ್ನು ಸ್ವೀಕರಿಸಲು ಅನುಕ್ರಮವಾಗಿ “ಸಾರ್ವಜನಿಕ ಮಾಹಿತಿ ಅಧಿಕಾರಿ” “ಸಹಾಯಕ ಸಾರ್ವಜನಿಕ ಮಾಹಿತಿ ಅಧಿಕಾರಿ” ಹಾಗೂ “ಮೇಲ್ಮನವಿ ಪ್ರಾಧಿಕಾರಿಗಳ” ನ್ನಾಗಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಸಂ.ಕಂ.ಇ-37, ವಿ.ಮ.ಕ. 2005 ದಿನಾಂಕ:12-08-2005 ಮತ್ತು ಇದೇ ಸಮ ಸಂಖ್ಯೆಯ ಅಧಿಸೂಚನೆ ಸೇರ್ಪಡೆ ದಿನಾಂಕ: 09-11-2005 ರ ಪ್ರಕಾರ ಅಧಿಕಾರಿಗಳನ್ನು ನೇಮಿಸಲಾಗಿದೆ.

**ಮಾಹಿತಿ ಹಕ್ಕು ಕಾಯ್ದೆ 2005.ರ ಕಲಂ 4(1)ಎ**

**ಸಾರ್ವಜನಿಕ ಪ್ರಾಧಿಕಾರಿಗಳ ಹೊಣೆಗಾರಿಕೆ**

ಈ ಕಛೇರಿಯ ದಾಖಲೆಗಳನ್ನು ಕ್ರಮ ಬದ್ಧವಾಗಿ ಪ್ರವರ್ಗಗಳಿಗೆ ಅನುಗುಣವಾಗಿ ಎ,ಬಿ,ಸಿ,ಡಿ,ಇ, ಎಂದು ನಿರ್ವಹಿಸಲಾದ ಮಾಹಿತಿಯನ್ನು ಈ ಕೆಳಕಂಡಂತೆ ಪ್ರಕಟಿಸಲಾಗಿದೆ.

ಉಪ ನೋಂದಣಿ ಅಧಿಕಾರಿಗಳ ಕಾರ್ಯಾಲಯ ಹಗರಿಬೋಮ್ಮನಹಳ್ಳಿ ಬಳ್ಳಾರಿ ಜಿಲ್ಲೆ ಯಲ್ಲಿ ಲಭ್ಯವಿರುವ ದಾಖಲೆಗಳ ವಿವರಗಳು:

- 1.ಕೃಷಕ-1.(ಸ್ಥಿರಾಸ್ಥಿಗಳಿಗೆ ಸಂಬಂಧ ಪಟ್ಟ ಕ್ರಯ ,ದಾನ, ಪಾಲು ವಿಭಾಗ, ಅದಾರ, ಹಕ್ಕುಬಿಡುಗಡೆ, ಅದಲು ಬದಲು,ವ್ಯವಸ್ಥಾಪತ್ರ,ಗುತ್ತಿಗೆ ಇತರೆ ಪತ್ರಗಳು.
- 2.ಪುಸ್ತಕ -3.( ವಿಲ್ ಪತ್ರಗಳು, ಮರಣಶಾಸನ ಪತ್ರಗಳು)
- 3.ಪುಸ್ತಕ-4.(ಜಿ.ಪಿ.ಎ(ಅಧಿಕಾರ ದಸ್ತಾವೇಜು), ದತ್ತು, ನ್ಯಾಸ ಪತ್ರಗಳು(ಟ್ರಸ್ಟ್ ),ಹಕ್ಕು ಬಿಡುಗಡೆ,ಇತ್ಯಾದಿ ಪತ್ರಗಳು.
- 4.ಪುಸ್ತಕ-1,3, ಮತ್ತು 4.ಗಳಿಗೆ ಸಂಬಂಧ ಪಟ್ಟ ವಿವರಣಾ ಸೂಚಿಗಳು.
- 5.ಪರಿವೀಕ್ಷಣಾ ವರದಿಗಳು (ಇಲಾಖಾ ಹಾಗೂ ಅಡಿಟ್ ವರದಿಗಳು)
- 6.ಹೆಚ್ಚುವರಿ ಅಧಿಭಾರ ಸ್ಟಾಂಪ್ ಶುಲ್ಕದ ದಾಖಲೆಗಳು ( Sur Charge)
7. ಕರ್ನಾಟಕ ನೋಂದಣಿ (ದಸ್ತಾವೇಜು ಬರಹಗಾರರ ಪರವಾನಗಿ) ನಿಯಮಗಳು.1979.ಕ್ಕೆ ಸಂಬಂಧಿಸಿದ ದಾಖಲೆಗಳು.
8. ಕರ್ನಾಟಕ ನೋಂದಣಿ ನಿಯಮ 56. ರಿಂದ 62.ರ ಅನ್ವಯ ವಾಸ ಸ್ಥಾನಕ್ಕೆ ಹೋಗಿ ನೋಂದಣಿ ಮಾಡಿರುವ ದಾಖಲೆಗಳ ವಿವರ.
9. ಹಿಂದೂ ವಿವಾಹ ಕಾಯ್ದೆ 1955. ಕ್ಕೆ ಸಂಬಂಧ ಪಟ್ಟ ದಾಖಲೆಗಳು.
10. ವಿಶೇಷ ವಿವಾಹ ಕಾಯ್ದೆ .1954. ಕ್ಕೆ ಸಂಬಂಧ ಪಟ್ಟ ದಾಖಲೆಗಳು.

ಉಪ ನೋಂದಣಿ ಕಚೇರಿ,ಹಗರಿಬೋಮ್ಮನಹಳ್ಳಿ

**Information to be given under Information Act-2005-under section 4(1)A For the Period From Date of opening the office to 31-03-2018.**

**ANNEXURE-A**

**(Records to be Preserved Permanently)**

**As per IGR Circular No.RGN 130/98-99, Dated : 14-3-2002.**

SL NO.	DESCRIPTION	Method of Preservation	Volume	From Date	To Date	Page No.	Remarks
1	2	3	4	5	6	7	8
1	File of Departmental circulars and orders regarding Registration matters.	File Book	6	1.1.1980	31-3-2020	1400	
	File of Departmental circulars and orders regarding Stamp matters.	File Book			31-3-2020		
2	Key to Index	Book Form	10		31-3-2014		
	1) Key to Index Volume No1	Book Form	1	1.1.1980	31.3.1983	130	
	2) Key to Index Volume No2	Book Form	2	1.4.1983	28.2.1985	150	
	3) Key to Index Volume No3	Book Form	3	28.2.1985	31.3.1990	167	
	4) Key to Index Volume No4	Book Form	4	2.4.1990	31.3.1992	063	
	5) Key to Index Volume No5	Book Form	5	2.4.1992	31.3.1994	169	
	6) Key to Index Volume No6	Book Form	6	1.4.1994	31.3.1999	237	
	7) Key to Index Volume No7	Book Form	7	1.4.1999	6.12.2006	1to583	
	8) Key to Index Volume No8	Book Form	8	7.12.2006	31.3.2008	85	
	9) Key to Index Volume No9	Book Form	9	1.4.2008	running	515	
3	Register of Destruction of Records	Bound Book	1	1.1.1980	31-3-2020	01	
4	Register of Documents destroyed	-	-	-	-	-	-
5	Register of stock of furniture's and other articles	Book Form	01	1.1.1980	31-3-2020	7 to92	zAR`PAA rZl YAcIAUWA vAA`A qAt 'WAIK`P[ (೨೫೦೫)
6	Book 1 Volumes	Book Form	429	1.1.1980	31-3-2020	107250	
7	Book 2 Volumes	Book Form	01	1.1.1980	31-3-2020		
8	Book 3 Volumes	Book Form	05	1.1.1980	31-3-2020	1250	
9	Book 4 Volumes	Book Form	03	1.1.1980	31-3-2020	750	
10	Book 5 (with Index) Volumes	-	-	-	-	-	-
11	Register of CD Preserved	-	01	6.11.2003	31-3-2020	-	-
12	Thumb Impression Register	Book Form	21	15.12.2000	31-3-2020		

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13	Additional Book - 1	File Book	86	1.1.1980	31-3-2020	21500	
14	Additional Book - 2	File Book	-	-	-	--	-
15	Additional Book - 4	File Book	01	1.1.1980	31-3-2020	250	-
16	Index - I	Book Form	35	1.1.1980	31-3-2020	8750	-
17	Index - II	Book Form	129volumes	1.1.1980	31-3-2020	31750	-
18	Index - III	Book Form	02	1.1.1980	31-3-2020	500	
19	Index - IV	Book Form	02	1.1.1980	31-3-2020	500	
20	Index subsidiary	-	-	-	-	-	-
21	Index to old register Books	-	-	-	-	-	-
22	Reference books such as registration acts, stamps acts and manuals etc., (year wise)	Book Form	03	1.1.1980	31-3-2020	500	
23	Ledger of detailed examination of Register Books	-	-	-	-	-	-
24	Register of records	Book Form	01	1.1.1980	31-3-2020	1to44	
25	Register of records sent to courts and other offices	-	-	-	-	-	-
26	Register of reproduced entries of fading foot notes	-	-	-	-	-	-
27	Register of sanctioned establishment of each officers	Book Form	01	1.1.1980	31-3-2020	50	
28	Registration of stock of books and publications	-	-	-	-	-	-
29	Registration of valuable records	-	-	-	-	-	-
30	Register of showing the particulars of books partially recopied.	-	-	-	-	-	-
31	Register of wills and unopened covers containing wills received by post	-	-	-	-	-	-
32	Registers of wills and sealed covers	-	-	-	-	-	-
33	Vacancy Register	-	-	-	-	-	-
34	Sealed covers(District Registrar Office)	-	-	-	-	-	-
35	Taluk Maps	-	-	-	-	-	-
36	Register of firms maintained under sec 58 of I.P. Act 1939	-	-	-	-	-	-
37	Indexes to names of Firms	-	-	-	-	-	-
38	All Registers and the Indexes maintained by the Registrar under Hindu Marriage Act 1955	File Book and Book Form	08	1.1.1980	31-3-2020	2200	-
39	All Registers and Marriage Certificate Book and Indexes mentioned by the Registrar under Special Marriage Act 1954	Bound Book	02	1.1.1980	31-3-2020	600	-
40	File of Appeal orders and Judgement and Orders of court	-	-	-	-	-	-

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41	File of Correspondence relating to creation of new offices, alteration of jurisdictions of offices etc.,	-	-	-	-	-	-
42	File of correspondence relating to clarification issued under Registration Act Stamp Act and Rules there under and other allied Acts bearing the subject (If there are not rescinded)	-	-	-	-	-	-
43	File of correspondence relating to creation and Transfer of Posts	-	-	-	-	-	-
44	File of correspondence relating to order of District Registrar sanctioning recopying or repaired damaged books and indexes	-	-	-	-	-	-
45	File of Translations	-	-	-	-	-	-
46	Gradation list of All Cadres	-	-	-	-	-	-
47	List of Records transferred from one office to another and acknowledgements there for	File Book	02	1.1.1980	31-3-2020	100	-
48	Loose sheets containing entries in Register Volume recopied	-	-	-	-	-	-
49	Supplement to books (part I to V)	File Books	35part4 50part5 2	1.1.1980	31-3-2020	21750	
50	File relating to Registration of firms and shanges of constitution there on under I.P.Act 1935	-	-	-	-	-	-
51	Market Value Notifications	File Jocket Trilateral index files	08	1.1.1980	31-3-2020	75	-
52	Market Value files before Commencement of CVC	File Jocket Trilateral index files	27	1.1.1980	31-3-2020	280	-

ಉಪ ನೋಂದಣಿ ಕಚೇರಿ,ಹಗರಿಬೊಮ್ಮನಹಳ್ಳಿ

## Computerisation of Registered Documents u/s 4(1)(a)

## From date of computerisation to 31-3-2018

ಕ್ರ. ಸಂ.	CD ಸಂಖ್ಯೆ	BK-1 ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-III ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-IV ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-1, ಭಾಗ-I(Memo's) ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-1, ಭಾಗ-III(a) ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-1, ಭಾಗ-III(b) ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-1,ಭಾಗ-IV ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		BK-1, ಭಾಗ-V ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ		ಕ.ನೋ.ಸಿ.1965 17(ii) & 17(iii)(ದಸ್ತಾವೇಜು ಸಂಖ್ಯೆ)	
		ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ	ಇಂದ	ವರೆಗೆ
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	HBHD1	1099/03-04	1525/03-04	11/3-2004	21/03-04	4/3-04	5/003-04			1/03-04	1/03-04			-	-	-	-		
						11/03-04	12/03-04												
2	HBHD2	1526/03-04	1607/03-04	22/03-04	23/03-04	1/03-04	5/03-04			-	-			-	-	-	-		
		01/04-05	521/04-05	1/04-05	11/04-05														
3	HBHD3	522/04-05	1370/04-05	12/04-05	19/04-05	6/04-05	8/04-05			-	-								
		1/05-06	109/05-06	1/05-06	6/05-06														
4	HBHD4	110/05-06	1407/05-06	7/05-06	29/05-06	1/05-06	10/05-06												
		1/06-07	164/06-07	1/06-07	1/06-07									1/06-07	19/06-07	1/06-07	2/06-07		
5	HBHD5	165/06-07	1350/06-07	2/06-07	18/06-07	1/06-07	8/06-07							20/06-07	253/06-07	3/06-07	65/06-07		
6	HBHD6	1351/06-07	1819/06-07	19/06-07	22/06-07	9/06-07	23/06-07							254/06-07	290/06-07	66/06-07	98/06-07		
		1/07-08	743/07-08	1/07-08	11/07-08	1/07-08	6/07-08							1/07-08	104/07-08	1/07-08	19/07-08		
7	HBHD7	744/07-08	2035/07-08	12/07-08	34/07-08	7/07-08	15/07-08							105/07-08	269/07-08	20/07-08	64/07-08		
8	HBHD8	2036/07-08	2248/07-08	35/07-08	35/07-08	16/07-08	16/07-08							270/07-08	283/07-08	65/07-08	89/07-08		
		1/08-09	1034/08-09	1/08-09	11/08-09	1/08-09	6/08-09							1/08-09	43/08-09	/1/08-09	13/08-09		
9	HBHD9	1035/08-09	2537/08-09	12/08-09	27/08-09	7/08-09	12/08-09							44/08-09	152/08-09	14/08-09	32/08-09		
10	HBHD10	2538/08-09	2988/08-09	28/08-09	33/08-08	13/08-09	14/08-09							153/08-09	191/08-09	33/08-09	53/08-09		
		1/09-10	1370/09-10	1/09-10	12/09-10	1/09-10	34/09-10							1/09-10	218/09-10	1/09-10	66/09-10		

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11	HBHD11	1371/09-10	3490/09-10	13/09-10	26/09-10	35/09-10	46/09-10							219/09-10	316/09-10	67/09-10	100/09-10		
12	HBHD12	3491/09-10	4425-09-10	27/09-10	36/09-10	47/09-10	52/09-10							'317/09-10	363/09-10	101/09-10	133/09-10		
		1//10-11	973/10-11	27/10-11	9/10-11	1/10-11	6/10-11							1/10-11	95/10-11	1/10-11	12/110-11		
13	HBHD13	974/10-11	2213/10-11	10/10-11	18/10-11	7/10-11	34/10-11							96/10-11	242/10-11	13/10-11	38/10-11		
14	HBHD14	2214/10-11	3367/10-11	19/10-11	32/10-11	35/10-11	95/10-11							243/10-11	397/10-11	39/10-11	128/10-11		
15	HBHD15	3368/10-11	4017/10-11	33/10-11	43/10-11	96/10-11	110/10-11							398/10-11	467/10-11	129/10-11	154/10-11		
		1/11-12	802/11-12	1/11-12	2/11-12	1/11-12	11/11-12							1/11-12	100/11-12	1/11-12	11/11-12		
16	HBHD16	803/11-12	2271/11-12	3/11-12	9/11-12	12/11-12	15/11-12	1/11-12	2/11-12					101/11-12	267/11-12	12/11-12	47/11-12		
17	HBHD17	2272/11-12	3792/11-12	10/11-12	12/11-12	16/11-12	17/11-12							268/11-12	308/11-12	48/11-12	64/11-12		
18	HBHD18	3793/11-12	4747/11-12	13/11-12	15/11-12	18/11-12	20/11-12							309/11-12	324/11-12	65/11-12	70/11-12		
19	HBHD19	4748/11-12	6005/11-12	16/11-12	20/11-12	21/11-12	21/11-12							325/11-12	385/11-12	71/11-12	92/11-12		
20	HBHD20	6006/11-12	6997/11-12	21/11-12	22/11-12	22/11-12	25/11-12	3/11-12	6/11-12					386/11-12	415/11-12	93/11-12	120/11-12		
		1/12-13	456/12-13	1/12-13	4/12-13	1/12-13	2/12-13							1/12-13	24/12-13	1/12-13	19/12-13		
21	HBHD21	457/12-13	1351/12-13	5/12-13	14/12-13	3/12-13	3/12-13							25/12-13	84/12-13	20/12-13	31/12-13		
22	HBHD22	1352/12-13	1970/12-13	15/12-13	21/12-13	4/12-13	6/12-13							85/12-13	154/12-13	32/12-13	43/12-13		
23	HBHD23	1971/12-13	2575/12-13	22/12-13	28/12-13	7/12-13	10/12-13							155/12-13	188/12-13	44/12-13	46/12-13		
24	HBHD24	2576/12-13	3206/12-13	29/12-13	35/12-13	11/12-13	12/12-13							189/12-13	222/12-13	47/12-13	49/12-13		
25	HBHD25	3207/12-13	3873/12-13	36/12-13	42/12-13	13/12-13	14/12/13							223/12-13	257/12-13	50/12-13	56/12-13		
26	HBHD26	3874/12-13	4035/12-13	43/12-13	43/12-13									258/12-13	260/12-13	57/12-13	58/12-13		
27	HBHD27	4036/12-13	4393/12-13			15/12-13	16/12/13							261/12-13	268/12-13	59/12-13	59/12-13		
28	HBHD28	4394/12-13	4849/12-13	44/12-13	45/12-13	17/12-13	17-12-13							269/12-13	284/12-13	60/12-13	60/12-13		
29	HBHD29	4850/12-13	5188/12-13	46/12-13	48/12-13	18/12-13	19/12-13							285/12-13	317/12-13	61/12-13	62/12-13		
30	HBHD30	5189/12-13	5435/12-13	49/12-13	50/12-13	20/12-13	21/12-13							318/12-13	323/12-13	63/12-13	65/12-13		

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31	HBHD31	5436/12-13	5758/12-13	51/12-13	51/12-13	22/12-13	24/12-13							324/12-13	333/12-13	66/12-13	66/12-13		
32	HBHD32	5759/12-13	6006/12-13	52/12-13	52/12-13	25/12-13	25/12-13	1/12-13	1/12-13					334/12-13	343/12-13	67/12-13	75/12-13		
33	HBHD33	6007/12-13	6213/12-13	53/12-13	53/12-13	26/12-13	26-12-13							344/12-13	348/12-13	76/12-13	82/12-13		
		1/13-14	101/13-14											1/13-14	4/13-14	-			
34	HBHD34	102/13-14	364/13/14	1/13-14	1/13/14									5/13-14	23/13-14				
35	HBHD35	365/13-14	516/13-14	2/13-14	4/13-14									24/13-14	36/13-14	1/13-14	6/13-14		
36	HBHD36	517/13-14	676/13-14	5/13-14	7/13-14									37/13-14	49/13-14	7/13-14	9-13-14		
37	HBHD37	677/13-14	897/13-14			1/3-14	1/13-14							50/13-14	65/13-14	10/13-14	11/13-14		
38	HBHD38	898/13-14	1055/13-14											66/13-14	73/13-14	12/13-14	14/13-14		
39	HBHD39	1056/13-14	1197/13-14	8/13-14	8/13-14	2/13-14	3/13-14							74/13-14	81/13-14	15/13-14	15/13-14		
40	HBHD40	1198/13-14	1347/13-14			4/13-14	4/13-14							82/13-14	89/13-14	16/13-14	21/13-14		
41	HBHD41	1348/13-14	1507/13-14	9/13-14	12/13-14	5/13-14	5/13-14							90/13-14	102/13-14	22/13-14	30/13-14		
42	HBHD42	1508/13-14	1639/13-14					1/13-14	1/13-14					103/13-14	123/13-14	31/13-14	37/13-14		
43	HBHD43	1640/13-14	1768/13-14	13/13-14	14/13-14	6/13-14	7/13-14							124/13-14	144/13-14				
44	HBHD44	1769/13-14	1914/13-14	15/13-14	15/13-14									145/13-14	152/13-14	38/13-14	38/13-14		
45	HBHD45	1915/13-14	2068/13-14											153/13-14	168/13-14	39/13-14	43/13-14		
46	HBHD46	2069/13-14	2205/13-14	16/13-14	16/13-14	8/13-14	8/13-14							169/13-14	182/13-14	44/13-14	46/13-14		
47	HBHD47	2206/13-14	2335/13-14	17/13-14	18-13-14	9/13-14	9/13-14							183/13-14	191/13-14				
48	HBHD48	2336/13-14	2469/13-14	19/13-14	20/13-14	10/13-14	10/13-14							192/13-14	212/13-14	47/13-14	47/13-14		
49	HBHD49	2470/13-14	2603/13-14	21/13-14	23/13-14									213/13-14	219/13-14	48/13-14	49/13-14		
50	HBHD50	2604/13-14	2734/13-14	24/13-14	28/13-14	11/13-14	11/13-14							220/13-14	225/13-14				
51	HBHD51	2735/13-14	2859/13-14	29/13-14	29/13-14	12/13-14	12/13-14							226/13-14	235/13-14				
52	HBHD52	2860/13-14	2994/13-14											236/13-14	243/13-14				

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53	<b>HBHD53</b>	2995/13-14	3122/13-14	30/13-14	30/13-14	13/13-14	13/13-14							244/13-14	252/13-14	50/13-14	50/13-14		
54	<b>HBHD54</b>	3123/13-14	3247/13-14	31/13-14	35/13-14	14/13-14	14/13-14							253/13-14	259/13-14				
55	<b>HBHD55</b>	3248/13-14	3375/13-14			15/13-14	15/13-14							260/13-14	267/13-14	51/13-14	53/13-14		
56	<b>HBHD56</b>	3376/13-14	3500/13-14			16/13-14	17/13-14							268/13-14	276/13-14	54/13-14	56/13-14		
57	<b>HBHD57</b>	3501/13-14	3627/13-14	36/13-14	37/13-14	18/13-14	20/13-14							277/13-14	292/13-14	57/13-14	59/13-14		
58	<b>HBHD58</b>	3628/13-14	3744/13-14			21/13-14	21/13-14							293/13-14	295/13-14				
59	<b>HBHD59</b>	3745/13-14	3866/13-14											296/13-14	309/13-14	60/13-14	66/13-14		
60	<b>HBHD60</b>	3867/13-14	3990/13-14	38/13-14	42/13-14									310/13-14	318/13-14	67/13-14	68/13-14		
61	<b>HBHD61</b>	3991/13-14	4093/13-14			22/13-14	22/13-14									69/13-14	74/13-14		
		1/14-15	28/14-15			1/14-15	1/14-15												
62	<b>HBHD62</b>	29/14-15	155/14-15	1/14-15	4/14-15	2/14-15	2/14-15							1/14-15	6/14-15	1/14-15	8/14-15		
63	<b>HBHD63</b>	156/14-15	445/14-15	5/14-15	6/14-15	3/14-15	6/14-15							7/14-15	40/14-15	9/14-15	19/14-15		
64	<b>HBHD64</b>	446/14-15	1105/14-15	7/14-15	10/14-15	7/14-15	17/14-15							41/14-15	112/14-15	20/14-15	34/14-15		
65	<b>HBHD65</b>	1106/14-15	1784/14-15	11/14-15	17/14-15	18/14-15	21/14-15							113/14-15	213/14-15	35/14-15	45/14-15		
66	<b>HBHD66</b>	1785/14-15	2318/14-15	18/14-15	20/14-15	22/14-15	24/14-15							214/14-15	264/14-15	46/14-15	46/14-15		
67	<b>HBHD67</b>	2319/14-15	2723/14-15	21/14-15	24/14-15	25/14-15	25/14-15							265/14-15	306/14-15	47/14-15	53/14-15		
68	<b>HBHD68</b>	2724/14-15	3183/14-15	25/14-15	26/14-15	26/14-15	27/14-15							307/14-15	376/14-15	54/14-15	64/14-15		
69	<b>HBHD69</b>	3184/14-15	3722/14-15	27/14-15	29/14-15	28/14-15	31/14-15							377/14-15	462/14-15	65/14-15	79/14-15		
70	<b>HBHD70</b>	3723/14-15	4301/14-15	30/14-15	31/14-15	32/14-15	32/14-15							463/14-15	541/14-15	80/14-15	90/14-15		
71	<b>HBHD71</b>	4302/14-15	4566/14-15	32/14-15	32/14-15	33/14-15	33/14-15							542/14-15	565/14-15	91/14-15	104/14-15		
		1/15-16	186/15-16			1/15-16	2/15-16							1/15-16	15/15-16	1/15-16	2/15-16		
72	<b>HBHD72</b>	187/15-16	877/15-16	1/15-16	3/15-16	3/15-16	11/15-16	1/15-16	1/15-16					16/15-16	104/15-16	3/15-16	21/15-16		
73	<b>HBHD73</b>	878/15-16	1612/15-16	4/15-16	12/15-16	12/15-16	13/15-16	2/15-16	2/15-16					105/15-16	190/15-16	22/15-16	42/15-16		

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74	HBHD74	1613/15-16	2261/15-16	13/15-16	20/15-16	14/15-16	15/15-16							191/15-16	241/15-16	42/15-16	73/15-16		
75	HBHD75	2262/15-16	2778/15-16	21/15-16	25/15-16	16/15-16	20/15-16							242/15-16	266/15-16	74/15-16	86/15-16		
76	HBHD76	2779/15-16	3294/15-16	26/15-16	29/15-16	21/15-16	24/15-16	3/15-16	3/15-16					267/15-16	323/15-16	87/15-16	96/15-16		
77	HBHD77	3295/15-16	3826/15-16	30/15-16	33/15-16									324/15-16	394/15-16	97/15-16	128/15-16		
78	HBHD78	3827/15-16	4365/18-19	34/18-19	39/18-19	25/15-16	25/15-16							395/15-16	448/15-16	129/15-16	147/15-16		
79	HBHD79	4366/15-16	4706/15-16	40/15-16	44/15-16	26/15-16	29/15-16							449/15-16	471/15-16	148/15-16	153/15-16		
		1/16-17	141/16-17			1/16-17	1/16-17							1/16-17	6/16-17	1/16-17	4/16-17		
80	HBHD80	142/16-17	657/16-17	1/16-17	5/16-17	2/16-17	12/16-17							7/16-17	52/16-17	5/16-17	22/16-17		
81	HBHD81	658/16-17	918/16-17	6/16-17	7/16-17									53/16-17	70/16-17	23/16-17	29/16-17		
82	HBHD82	919/16-17	1162/16-17	8/16-17	11/16-17	13/16-17	16/16-17							71/16-17	120/16-17	30/16-17	31/16-17		
83	HBHD83	1163/16-17	1584/16-17	12/16-17	20/16-17	17/16-17	18/16-17							121/16-17	172/16-17	32/16-17	44/16-17		
84	HBHD84	1585/16-17	2135/16-17	21/16-17	30/16-17	19/16-17	21/16-17							173/16-17	240/16-17	45/16-17	52/16-17		
85	HBHD85	2136/16-17	2678/16-17	31/16-17	35/16-17	22/16-17	36/16-17							241/16-17	269/16-17	53/16-17	56/16-17		
86	HBHD86	2679/16-17	3281/16-17	36/16-17	42/16-17	37/16-17	41/16-17							270/16-17	307/16-17	57/16-17	60/16-17		
87	HBHD87	3282/16-17	3813/16-17	43/16-17	58/16-17	42/16-17	51/16-17							308/16-17	318/16-17	61/16-17	72/16-17		
88	HBHD88	3814/16-17	4339/16-17	59/16-17	68/16-17	52/16-17	59/16-17							319/16-17	369/16-17	73/16-17	131/16-17		
89	HBHD89	4340/16-17	4685/16-17	69/16-17	73/16-17	60/16-17	66/16-17							370/16-17	385/16-17	132/16-17	385/16-17		
90	HBHD90	4686/16-17	4710/16-17	74/16-17	74/16-17														
		1/17-18	342/17-18	1/17-18	6/17-18	1/17-18	7/17-18							1/17-18	9/17-18	1/17-18	19/17-18		
91	HBHD91	343/17-18	827/17-18	7/17-18	18/17-18	8/17-18	16/17-18							10/17-18	31/17-18	20/17-18	26/17-18		
92	HBHD92	828/17-18	1319/17-18	19/17-18	26/17-18	17/17-18	22/17-18							32/17-18	59/17-18	27/17-18	32/17-18		
93	HBHD93	1320/17-18	1766/17-18	27/17-18	33/17-18	23/17-18	37/17-18							60/17-18	94/17-18				
94	HBHD94	1767/17-18	2178/17-18	34/17-18	40/17-18	38/17-18	58/17-18							95/17-18	140/17-18	33/17-18	33/17-18		
95	HBHD95	2179/17-18	2562/17-18	41/17-18	47/17-18	59/17-18	93/17-18							141/17-18	172/17-18	34/17-18	34/17-18		

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96	HBHD96	2563/17-18	2972/17-18	48/17-18	56/17-18	94/17-18	120/17-18	1/17/18	1/17-18					173/17-18	225/17-18	35/17-18	37/17-18		
97	HBHD97	2973/17-18	3416/17-18	57/17-18	64/17-18	121/17-18	134/17-18							226/17-18	263/17-18	38/17-18	39/17-18		
98	HBHD98	3417/17-18	3822/17-18	65/107-18	69/17-18	135/17-18	149/17-18							264/17-18	326/17-18	40/17-18	41/17-18		
99	HBHD99	3823/17-18	4182/17-18	70/17-18	76/17-18	150/17-18	168/17-18							327/17-18	382/17-18	42/17-18	46/17-18		
100	HBHD100	4183/17-18	4589/17-18	77/17-18	80/17-18	169/17-18	181/17-18							383/17-18	443/17-18	47/17-18	57/17-18		
101	HBHD101	4590/17-18 1/18-19	4854/17-18 167/18-19	1/18-19	8/18-19	182/17-18 1/18-19	186/17-18 1/18-19	2/17-18	2/17-18					444/17-18 01/18-19	457/17-18 08/18-19	58/17-18	61/17-18		
102	HBHD102	168/18-19	555/18-19	9/18-19	14/18-19	2/18-19	6/18-19							9/18-19	62/18-19	1/18-19	1/18-19		
103	HBHD103	556/18-19	897/18-19	15/18-19	16/18-20	7/18-20	9/18-20							63/18-19	98/18-19	2/18-20	6/18-19		
104	HBHD104	898/18-19	1302/18-20	17/18-19	24/18-19	10/18-19	11/18-19							99/18-19	120/18-19	7/18-21	8/18-19		
105	HBHD105	1303/18-19	1675/18-19	25/8-19	32/18-19	2/18-9	14/18-19							121/18-19	142/18-19	9/18-19	9/18-19		
106	HBHD106	1676/18-19	2034/18-19	33/18-19	34/18-19	15/18-19	17/18-19							143/18-19	162/18-19	10/18-19	28/18-19		
107	HBHD107	2035/18-19	2300/18-19	35/18-19	35/18-19									163/18-19	172/18-19	29/18-19	31/18-19		
108	HBHD108	2301/18-19	2589/18-19	36/18-19	37/18-19	18/18-19	20/18-19							173/18-19	181/18-19				
109	HBHD109	2509/18-19	2821/18-19	38/18-19	40/18-19									182/18-19	186/18-19	32/18-19	32/18-19		
110	HBHD110	2822/18-19	3109/18-19	41/18-19	45/18-19	21/18-19	21/18-19							187/18-19	197/18-19	33/18-19	35/18-19		
111	HBHD111	3110/18-19	3411/18-19	46/18-19	52/18-19	22/18-19	26/18-19							198/18-19	201/18-19	36/18-19	36/18-19		
112	HBHD112	3412/18-19	3623/18-19	53/18-19	54/18-19									202/18-19	202/18-19				
113	HBHD113	3624/18-19	3801/18-19	55/18-19	56/18-19	27/18-19	28/18-19							203/18-19	205/18-19	37/18-19	40/18-19		
114	HBHD114	3802/18-19	3897/18-19			29/18-19	30/18-19							206/18-19		40/18-19	43/18-19		
115	HBHD115	3898/18-19	3926/18-19			31/18-19	32/18-19									44/18-19	44/18-19		
116	HBHD116	3927/18-19	3964/18-19																

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117	HBHD117	3965/18-19	3995/18-19											207/18-19	207/18-19	45/18-19	49/8-19		
118	HBHD118	3996/18-19	4021/18-19																
119	HBHD119	4022/18-19	4041/18-19											208/18-19	208/18-19	50/18-19	52/18-19		
120	HBHD120	4042/18-19	4072/18-19													53/18-19	53/18-19		
121	HBHD121	4073/18-19	4096/18-19											209/18-19	209/18-19	54/18-19	56/18-19		
122	HBHD122	4097/18-19	4107/18-19																
123	HBHD123	4108/18-19	4126/18-19					1/18-19	1/18-19					210/18-19	210/18-19	58/18-19	63/18-19		
124	HBHD124	4127/18-19	4142/18-19											211/18-19	211/18-19	64/18-19	64/18-19		
125	HBHD125	4143/18-19	4159/18-19	57/18-19	58/18-19	33/18-19	33/18-19									65/18-19	65/18-19		
126	HBHD126	4160/18-19	4187/18-19													66/18-19	67/18-19		
127	HBHD127	4188/18-19	4214/18-19													68/18-19	72/18-19		
128	HBHD128	4215/18-19	4237/18-19																
129	HBHD129	4238/18-19	4265/18-19			34/18-19	34/18-19												
130	HBHD130	4268/18-19	4285/18-19													73/18-19	78/18-19		
131	HBHD131	4286/18-19	4315/18-19																
132	HBHD132	4316/18-19	4331/18-19	59/18-19	60/18-19											79/18-19	82/18-19		
133	HBHD133	4332/18-19	4350/18-19											212/18-19	212/18-19				
134	HBHD134	4351/18-19	4363/18-19	61/18-19	61/18-19									213/18-19	213/18-19	83/18-19	84/18-19		
135	HBHD135	4364/18-19	4381/18-19													85/18-19	89/18-19		
136	HBHD136	4382/18-19	4408/18-19	62/18-19	62/18-19														
137	HBHD137	4409/18-19	4432/18-19													90/18-19	90/18-19		
138	HBHD138	4433/18-19	4461/18-19																
139	HBHD139	4462/18-19	4473/18-19													91/18-19	93/18-19		
140	HBHD140	4474/18-19	4505/18-19																

ಉಪ ನೋಂದಣಿ ಕಚೇರಿ,ಹಗರಿಬೊಮ್ಮನಹಳ್ಳಿ



2019-20 ನೆ ಸಾಲನಲ್ಲ ಈ ಕಛೀರಿಯಲ್ಲ ನೂಂದಣಿಯಾದ ಂಲ್ಲಾ ದಸ್ತಾವೆಜುಗಲನ್ನು ಸಿಡಿ ನಂ.166 ರಿಂದ 415 ರವರೆಗಿನ ಸಿಡಿಗಲಲ್ಲ ಸಂಗ್ರಹಿಸಲಾಗಿರುತ್ತದೆ.



ಮಾಹಿತಿ-2005 ರ ಕಲಂ 4(1) ಎ ಮತ್ತು ಬಿ-2018-19

	ADM1/2000-2001		01	1.4.2001	31.3.2002	10	
	ADM1/2001-2002		01	1.4.2002	31.3.2003	10	
	ADM1/2002-2003		01	1.4.2003	31.31.2004	10	
	ADM1/2003-2004		01	1.4.2004	31.3.2005	10	
	ADM1/2004-2005		01	1.4.2005	31.3.2006	10	
	ADM1/2005-2006		01	1.4.2006	31.3.2007	10	
	ADM1/2006-2007		01	1.4.2007	31.3.2008	10	
	ADM1/2008-2009		01	1.4.2008	31.3.2009	10	
	ADM1/2009-2010		01	1.4.2009	31.3.2010	10	
3	Assests and liabilities statement of Government Servants	File Jocket Trilateral index files	27	1.1.1980	31-3-2010	270	
	ASS@L1/1980-81		01	1.4.1981	31.3.1980	10	
	ASS@L1/1982-83		01	1.4.1982	31.3.1982	10	
	ASS@L1/1983-84		01	1.4.1983	31.3.1984	10	
	ASS@L1/1984-85		01	1.4.1984	31.3.1985	10	
	ASS@L1/1985-86		01	1.4.1985	31.3.1986	10	
	ASS@L1/1986-87		01	1.4.1986	31.3.1987	10	
	ASS@L1/1987-88		01	1.4.1987	31.3.1988	10	
	ASS@L1/1988-89		01	1.4.1988	31.3.1989	10	
	ASS@L1/1989-90		01	1.4.1989	31.3.1990	10	
	ASS@L1/1990-91		01	1.4.1990	31.3.1991	10	
	ASS@L1/1991-92		01	1.4.1991	31.3.1992	10	
	ASS@L1/1992-93		01	1.4.1992	31.3.1993	10	
	ASS@L1/1993-94		01	1.4.1993	31.3.1994	10	
	ASS@L1/1994-95		01	1.4.1994	31.3.1995	10	
	ASS@L1/1995-96		01	1.4.1995	31.3.1996	10	
	ASS@L1/1996-97		01	1.4.1996	31.3.1997	10	
	ASS@L1/1997-98		01	1.4.1997	31.3.1998	10	
	ASS@L1/1998-99		01	1.4.1998	31.3.1999	10	
	ASS@L1/1999-2000		01	1.4.1999	31.3.2000	10	
				1.4.2000	31.3.2001	10	

ಮಾಹಿತಿ-2005 ರ ಕಲಂ 4(1) ಎ ಮತ್ತು ಬಿ-2018-19

	ASS@L1/2000-2001		01		31.3.2002	10	
	ASS@L1/2001-2002		01	1.4.2001		10	
	ASS@L1/2002-2003		01	1.4.2002	31.3.2003	10	
	ASS@L1/2003-2004		01	1.4.2003	31.3.2004	10	
	ASS@L1/2004-2005		01	1.4.2004	31.3.2005	10	
	ASS@L1/2005-2006		01	1.4.2005	31.3.2006	10	
	ASS@L1/2006-2007		01	1.4.2006	31.3.2007	10	
	ASS@L1/2007-2008		01	1.4.2007	31.3.2008	10	
	ASS@L1/2008-2009		01	1.4.2008	31.3.2009	10	
	ASS@L1/2009-2010		01	1.4.2009	31.3.2010	10	
4	Cash Book	Bound Book	20	1.1.1980	31-3-2020	1615	
	<b>Volume No1</b>		1	1.1.1980		100	
	<b>Volume No2</b>		2	1.10.1981	30.9.1981	100	
	<b>Volume No3</b>		3	11.7.1983	8.7.1983	100	
	<b>Volume No4</b>		4	19.7.1985	18.7.1985	100	
	<b>Volume No5</b>		5	9.2.1989	8.7.1989	100	
	<b>Volume No6</b>		6	1.6.1991	31.5.1991	100	
	<b>Volume No7</b>		7	21.3.1992	9.1.1992	100	
	<b>Volume No8</b>		8	1.6.1995	31.5.1995	100	
	<b>Volume No9</b>		9	11.7.1995	10.7.1997	100	
	<b>Volume No10</b>		10	1.1.2000	31.12.1999	124	
	<b>Volume No11</b>		11	18.12.2001	17.12.2001	100	
	<b>Volume No12</b>		12	18.12.2003	17.11.2003	100	
	<b>Volume No13</b>		13	1.1.2006	31.12.2005	100	
	<b>Volume No14</b>		14	2.5.2008	30.4.2008	98	
	<b>Volume No15</b>		15	20.7.2010	19.7.2010	95	
	<b>Volume No16</b>		16	01.8.2012	31.7.2012	95	
	<b>Volume No17</b>		17	01.3.2014	28.2.2014	98	
	<b>Volume No18</b>		18	1.12.2015	30.11.2015	99	
	<b>Volume No18</b>		19	7-1-2018	6-1-2018	99	
			20	14-10-19	13-10-19	99	
					Running		
5	Commission orders with interrogatories	-	-	-	-	-	-
6	Confidential Reports(two years after death five years from the date of retirement or removal, dismissal from services)	-	-	-	-	-	-
7	Daily Register	Bound Book	36	1.1.1980	31-3-2020	4906	
	<b>A Register Volume No1</b>		1	1.1.1980	31.12.1980	248	
	<b>A Register Volume No2</b>		2	1.1.1983	31.8.84	166	
	<b>A Register Volume No3</b>		3	1.1.1984	2.7.88	249	
	<b>A Register Volume No4</b>		4	1.3.1988	31.3.90	129	
	<b>A Register Volume No5</b>		5	2.4.1990	30.1.92	137	
	<b>A Register Volume No6</b>		6	1.4.1992	31.12.94	246	
	<b>A Register Volume No7</b>		7	1.1.1995	31.3.97	240	
	<b>A Register Volume No8</b>		8	1.4.1997	14.7.99	248	
	<b>A Register Volume No9</b>		9	15.7.1999	10.4.2001	250	
	<b>A Register Volume No10</b>		10	11.4.2001	27.11.02		



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	<b>A Register Volume No11</b>		11	7.2.2004	6.2.04	249	
	<b>A Register Volume No12</b>		12	24.3.2005	27.3.05	249	
	<b>A Register Volume No13</b>		13	1.4.2006	31.3.06	250	
	<b>A Register Volume No14</b>		14	1.3.2007	28.2.07	247	
	<b>A Register Volume No15</b>		15	27.10.2007	26.10.07	247	
	<b>A Register Volume No16</b>		16	11.9.2008	10.9.08	250	
	<b>A Register Volume No17</b>		17	15.6.2009	13.6.09	249	
	<b>A Register Volume No18</b>		18	3.12.2009	2.12.09	244	
	<b>A Register Volume No19</b>		19	3.7.2010	12.7.2010	249	
	<b>A Register Volume No20</b>		20	13.7.2010	18.2.2011	249	
	<b>A Register Volume No21</b>		21	19.2.2011	3.11.2011	250	
	<b>A Register Volume No22</b>		22	4.11.2011	26.5.2012	246	
	<b>A Register Volume No23</b>		23	28.5.2012	4.12.2012	250	
	<b>A Register Volume No24</b>		24	5.12.2012	10.4.2013	246	
	<b>A Register Volume No25</b>		25	12.4.2013	27.9.2013	248	
	<b>A Register Volume No26</b>		26	28.9.2013	3.7.2014	249	
	<b>A Register Volume No27</b>		27	3.7.2014	8.12.2014	167	
	<b>A Register Volume No28</b>		28	8.12.2014	6.12.2014	249	
	<b>A Register Volume No29</b>		29	15.7.2015	14.7.2015	245	
	<b>A Register Volume No30</b>		30	8.3.2016	5.3.2016	248	
	<b>A Register Volume No31</b>		31	05-10-16	4-10-16	247	
	<b>A Register Volume No32</b>		32	5-10-2016	21-6-2017	250	
	<b>A Register Volume No33</b>		33	22-6-2017	22-2-2018	250	
			34	23-2-2018	25-10-18	250	
			35	26-10-18	31-05-19	250	
			36	01-06-19	10-01-20	250	
				13-01-20	Running	250	
8	File of correspondence relating to appointments, promotions and confirmations	-	-	-	-	-	-
9	File of correspondence relating to disciplinary proceedings	-	-	-	-	-	-
10	File of correspondence relating to family pension cases	-	-	-	-	-	-
11	File of correspondence relating to Writ cases on service matters	-	-	-	-	-	-
12	File of power of attorney	File Book	01	1.1.1980	31-3-2020	200	
13	Minute Book	Bound Book	03	1.1.1980	31.3.2020	600	
14	File of relating to HBA , HPA., etc.,	-	-	-	-	-	-
15	Proceeding sheets( vide sec 72 & 73) with the following papers: A) Original petitions B) The SR Reasons for refusal C) Enquiry Sheet D) Original documents or copies there of	-	-	-	-	-	-
16	Personal file	-	-	-	-	-	-
17	Records connected with enquiry under rule 76	-	-	-	-	-	-
18	Register of Appeals	-	-	-	-	-	-
19	Register of power of Attorney	Bound Book	01	1.1.1980	31-3-2020	1 to96	
20	Register of revocation of power of attorney	-	-	-	-	-	
21	Register of visits and commissions	Bound Book	01	1.1.1980	31-3-2020	36	
22	Service Register of Government	-	-	-	-	-	-

ಉಪ ನೋಂದಣಿ ಕಚೇರಿ,ಹಗರಿಬೊಮ್ಮನಹಳ್ಳಿ

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	servant who retires/dies while in service						
23	Register of deficit fee and stamp duty	Book Form	01	1.1.1980	31-3-2020	111	

**ANNEXURE-C**  
**( To be Preserved for Ten years )**

SL NO.	DESCRIPTION	Method of Preservation	Volume	From Date	To Date	Page No.	Remarks
1	2	3	4	5	6	7	8
1	Accounts of transfer duty i.e., surcharge	Book Form	30	1.1.1980	31-3-2020	3000	
2	Receipt Book Counter foil Receipt Book	Book Form	650	1.1.80	31-3-2020	32500	
3	Office order Book	Book Form	01	1.1.80	31-3-2020	34	
4	Register of applications for copies, searches and inspections	Book Form	29	1.1.80	31-3-2020	7250	
5	Register of personnel and other advances	Book Form	01	1.1.80	31-3-2020	60	
6	Register of Refunds	Book Form	-	-	-	-	-
7	Treasury Challans	File Jacket	360	1.1.80	31-3-2020	11880	
8	Treasury remittance Book	Book Form	25	1.1.80	31-3-2020	6250	
9	Exemption U/s 88(1)	Year wise Bundles	30	1.1.80	31-3-2020	3000	
10	Accounts of Documents set by post	-	-	-	-	-	-
11	Call Book	-	-	-	-	-	-
12	Case Register	-	-	-	-	-	-
13	Declarations filed under Karnataka Vacant Lands in Urban areas(prohibition of alienation)Act 1971	-	-	-	-	-	-
14	File of Correspondence relating to administration Reports	File Jacket Trilateral index files	10	1.4.1990	31-3-2020	600	
15	File of correspondence relating to amendments to stamp act and Registration Act etc.,	-	-	-	-	-	-
16	File of Correspondence relating to BPA	-	-	-	-	-	-
17	File of correspondence relating to condonation of claims of arrears of pay etc	-	-	-	-	-	-
18	File of correspondence relating to date of birth	-	-	-	-	-	-
19	File of correspondence relating to fixation of pay and sanction of allocation statements	-	-	-	-	-	-
20	File of correspondence relating to gradation list	-	-	-	-	-	-
21	File of correspondence relating to instruments certified under Sec 31, 32 and 41 of Indian Stamp Act and KSA 1957	-	-	-	-	-	-
22	File of correspondence relating to MCA	-	-	-	-	-	-
23	File of correspondence relating to objection memos received from the Account General	File Jacket Trilateral index files	01	1.1.1980	31-3-2020	35	
24	File of correspondence relating to remission of institution fee in papers suits and remission of C.F	-	-	-	-	-	-
25	File of correspondence relating to sanction of Increment	-	-	-	-	-	-
26	File of correspondence relating to	-	-	-	-	-	-

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	sanction of refunds						
27	File of correspondence relating to write off of stamp duty and registration fee	-	-	-	-	-	-
28	Pay Bill( not containing acquaintance)	File Jocket Trilateral index files	10	1.1.80	31-3-2020	100	
29	Register of case histories(personnel Register)	-	-	-	-	-	-
30	Register of fees and deposits for copies, searches and inspections	-	-	-	-	-	-
31	Special Register	-	-	-	-	-	-
32	Counterfoils of receipt book and challans under Hindu and Special Marriage Act.	Book Form	6	1.1.80	31-3-2020	800	

**ANNEXURE-D**  
**( To be Preserved for Five years )**

SL NO.	DESCRIPTION	Method of Preservation	Volume	From Date	To Date	Page No	Remarks
1	2	3	4	5	6	7	8
1	Additional D.A Account Ledger	Book Form	--	-	-	-	-
2	Any other papers not specially provided for under any of the categories	File Jocket Trilateral index files	--	-	-	-	-
3	Budget statements	File Jocket Trilateral index files	30	1.1.1980	31-3-2010	210	
	No/Bud 1/1980-81	---,,-----	01	1.1.80	31.3.81	5	
	No/Bud 1/1981-82	---,,-----	01	1.4.81	31.3.82	8	
	No/Bud 1/1982-83	---,,-----	01	1.4.82	31.3.83	6	
	No/Bud 1/1983-84	---,,-----	01	1.4.83	31.3.84	5	
	No/Bud 1/1984-85	---,,-----	01	1.4.84	31.3.85	7	
	No/Bud 1/1985-86	---,,-----	01	1.4.85	31.3.86	9	
	No/Bud 1/1987-88	---,,-----	01	1.4.86	31.3.87	5	
	No/Bud 1/1988-89	---,,-----	01	1.4.87	31.3.88	8	
	No/Bud 1/1989-90	---,,-----	01	1.4.88	31.3.89	6	
	No/Bud 1/1989-90	---,,-----	01	1.4.89	31.3.90	5	
	No/Bud 1/1991-92	---,,-----	01	1.4.90	31.3.91	7	
	No/Bud 1/1992-93	---,,-----	01	1.4.91	31.3.92	9	
	No/Bud 1/1992-93	---,,-----	01	1.4.92	31.3.93	5	
	No/Bud 1/1993-94	---,,-----	01	1.4.93	31.3.94	8	
	No/Bud 1/1994-95	---,,-----	01	1.4.94	31.3.95	6	
	No/Bud 1/1996-97	---,,-----	01	1.4.95	31.3.96	5	
	No/Bud 1/1997-98	---,,-----	01	1.4.96	31.3.97	7	
	No/Bud 1/1997-98	---,,-----	01	1.4.97	31.3.98	9	
	No/Bud 1/1998-99	---,,-----	01	1.4.98	31.3.99	5	
	No/Bud 1/1998-99	---,,-----	01	1.4.99	31.3.2000	8	
	No/Bud 1/1999-2000	---,,-----	01	1.4.200	31.3.01	6	
	No/Bud 1/2000-01	---,,-----	01	1.4.2001	31.3.02	5	
	No/Bud 1/2001-02	---,,-----	01	1.4.2002	31.3.03	7	
	No/Bud 1/2002-03	---,,-----	01	1.4.2003	31.3.04	9	
	No/Bud 1/2003-04	---,,-----	01	1.4.04	31.3.05	5	
	No/Bud 1/2004-05	---,,-----	01	1.4.05	31.3.06	8	
	No/Bud 1/2004-05	---,,-----	01	1.4.06	31.3.07	6	
	No/Bud 1/2005-06	---,,-----	01	1.4.07	31.3.08	5	
	No/Bud 1/2006-07	---,,-----	01	1.4.08	31.3.09	7	
	No/Bud 1/2006-07	---,,-----	01	1.4.09	31.3.10	9	
	No/Bud 1/2007-08	---,,-----	01	1.4.10	31.3.11	8	
	No/Bud 1/2008-09	---,,-----	01	1.4.11	31.3.12	8	
	No/Bud 1/2008-09	---,,-----	01	1.4.12	31.3.13	7	
	No/Bud 1/2009-10	---,,-----	01	1.4.13	31.3.14	9	
	No/Bud 1/2008-09	---,,-----	01	1.4.14	31.3.15	10	
	No/Bud 1/2009-10	---,,-----	01				
	No/Bud 1/2009-10	---,,-----	01				
4	Bill Register	-	-	-	-	-	-
5	Binding Estimates	-	-	-	-	-	-
6	Consolidates statements of transfer duty	-	-	-	-	-	-
7	Contingent bill	-	-	-	-	-	-
8	Daily accounts of documents	-	-	-	-	-	-
9	Despatch Register	Book Form	30	1.1.1980	31-3-2020	8000	
10	Detailed Budget estimates of an office and correspondence thereto	-	-	-	-	-	-
11	Fair copy Register	-	-	-	-	-	-
12	File of applications for copies of misc records	File Book	-	-	-	-	-
13	File of applications for general searches	File Book	05	1.4.2004	31-3-2020	1000	

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14	File of applications for private attendance	File Book	01	1.4.2004	31-3-2020	200	
15	File of applications for single searches and copies	File Book	15	1.4.04	31-3-2020	500	
16	File of applications under Sec.41 of KSA 1957	File Book	05	1.4.04	31-3-2020	300	
17	File of applications for withdrawal of sealed covers	-	-	-	-	-	-
18	File of Correspondence and registers etc., connected with recruitment committee	-	-	-	-	-	-
19	File of Correspondence relating to FDA	-	-	-	-	-	-
20	File of Correspondence relating to civil list	-	-	-	-	-	-
21	File of Correspondence relating to constructions improvements of building etc.,	-	-	-	-	-	-
22	File of Correspondence relating to F.A.	File Jocket Trilateral index files	05	1.4.05	31-3-2020	25	
23	File of Correspondence relating to GPF final withdrawal	-	-	-	-	-	-
24	File of Correspondence relating to GPF partial final withdrawal	-	-	-	-	-	-
25	File of Correspondence relating to GPF temporary advance	-	-	-	-	-	-
26	File of Correspondence relating to reimbursement of Medical charges	-	-	-	-	-	-
27	File of Correspondence relating to revision of rents	-	-	-	-	-	-
28	File of Correspondence of routine nature	-	-	-	-	-	-
29	File of Correspondence regarding sub-vouchers sent to audit office	-	-	-	-	-	-
30	File of Correspondence relating to supply of books, forms etc.,	-	-	-	-	-	-
31	File of Correspondence relating to supply of furniture, books free clothing and all other office equipments.	File Jocket Trilateral index files	01	1.4.05	31-3-2020	50	
32	File of Correspondence relating to temporary posts	-	-	-	-	-	-
33	File of Correspondence relating to transfers	-	-	-	-	-	-
34	File of Correspondence relating to transfer duty	-	-	-	-	-	-
35	File of declarations filed under Karnataka Land reforms Acts	-	-	-	-	-	-
36	File of Correspondence with KGID	-	-	-	-	-	-
37	File of Correspondence with PSC regarding appointments	-	-	-	-	-	-
38	File of Correspondence with SPD	-	-	-	-	-	-
39	Form 37 G(income of value less than Rs.10,000/-)	-	-	-	-	-	-
40	General Receipt Register	-	-	-	-	-	-
41	Indent for supply of stationary articles, financial forms, dept books and sales etc.,	-	-	-	-	-	-
42	Intimation of collection of transfer duty	-	-	-	-	-	-
43	Karnataka Gazette ( part I and important Act and regulations relating to the department to be sorted out and retained for 30	-	-	-	-	-	-

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	years						
44	Leave accounts of non-gazetted government servants	-	-	-	-	-	-
45	Library issue register	Book Form	01	1.1.80	31-3-2020	1to200	
46	Local delieverly book	Book Form	30	1.1.80	31-3-2020	3000	
47	Memo forwarding and acknowledged declarations under land reforms Act.	-	-	-	-	-	-
48	Notes of Inspections and Audit reports	-	-	-	-	-	-
49	Office copies of LPC	File Jocket Trilateral index files	01	1.1.10	31-3-2020	50	
50	Order book of contengent charges	-	-	-	-	-	-
51	Petitions: I- For issue of summons other than those in appeal and original of such summons II- For certificates under Sec 16 of the Stamp Act. III- Regarding other matters connected with Registration	-	-	-	-	-	-
52	Record issue Register	Book Form	01	1.1.80	31-3-2020	20	
53	Record receipt Register	-	-	-	-	-	-
54	Register of contents of records Receptacles	-	-	-	-	-	-
55	Register of contingent expenditure	-	-	-	-	-	-
56	Register of documents adjudicated	-	-	-	-	-	-
57	Register of impounded documents	-	-	-	-	-	-
58	Register of examinations of records with records receptacles	-	-	-	-	-	-
59	Register of increment certificated( office copies)	-	-	-	-	-	-
60	Register of reference under sec 45 A of KSA 1957	Book Form	01	1.1.80	31-3-2020	200	
61	Registering of Traveling allowance and process fees	-	-	-	-	-	-
62	Register of trunk call	-	-	-	-	-	-
63	Register of unclaimed documents	Book Form	01	1.1.80	31-3-2020	100	
64	Register of undisbursed pay	Book Form	01	1.1.80	31-3-2020	100	
65	Register of unserviceable articles	-	-	-	-	-	-
66	Register showing recoveries made from the salaries of members of co-op societies	-	-	-	-	-	-
67	Register showing the stock of service books	-	-	-	-	-	-
68	Register relating to sealed bags containing keys	-	-	-	-	-	-
69	Reports of private attendence	File Jocket	01	1.1.80	31-3-2020	50	
70	Service book of Government servants who has been refer or removal of dismissed	-	-	-	-	-	-
71	Service book of a Government servant who has resigned (five years from the resignation)	-	-	-	-	-	-
72	Special register	-	-	-	-	-	-
73	Special or misused sent by the D.C. to the IGR under rule 17 of K.S.R.1958	-	-	-	-	-	-
74	Stamp Register	Book Form	04	1.1.80	31-3-2020	400	
75	Statement of monthly progressive expenditure and correspondence	File Jocket Trilateral	30	1.1.80	31-3-2020	1750	

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	relating to discrepancy in figure	index files					
76	Statement of monthly progressive receipts and correspondence relating to discrepancy in figure	-	-	-	-	-	-
77	Stock account of stationary	-	-	-	-	-	-
78	Sub-Vouchers not sent to audit office	-	-	-	-	-	-
79	Traveling allowances Bill	-	-	-	-	-	-
80	Treasury schedules received from District treasures	-	-	-	-	-	-
81	File of certificates of encumbrance(office copy 5 years or inspection whichever is later)	File Jocket Trilateral index files	60	1.4.2010	31-3-2020	45000	
82	I.T.C.C. U/s 230 A of Income tax Act (5 years or deptal Inspection whichever is later)	-	-	-	-	-	-
83	Affidavits filed under prevention of fragmentaion and consolidation holds Act 1966	-	-	-	-	-	-
84	Pahani, Affidavit, Agriculture labourer Certificate Mutation Extract Municipal/ Corporation Khatha extract form No.19 & v.p. Form 9 & 10 form I and all other records produced at the time of Registration(5 years or Inspection whichever is later) calculation sheet ಒಎ/ಎಒ/ಆಗ/1/10-11 j Azl 2016-17	File Jocket Trilateral index files	60	1.4.2010	31-3-2020	135000	
			1	1.4.10	31.3.20	20000	
85	Application filed U/s 26 and 27 of the Urban Land (cleaning and regulation Act 1976 and Endorsement issued (5 years or Inspection whichever is later)	-	-	-	-	-	-
86	Application for deed writers license/Form A & B  ಒಎ/ಒಎ/ಆ/1/04-05 ಒಎ/ಒಎ/ಆ/1/05-06 ಒಎ/ಒಎ/ಆ/1/06-07 ಒಎ/ಒಎ/ಆ/1/07-08 ಒಎ/ಒಎ/ಆ/1/08-09 ಒಎ/ಒಎ/ಆ/1/09-10 j Azl 17-18	File Jocket Trilateral index files	6	1.4.2004	31-3-2016	60	
			1	1.4.04	31.3.05	10	
			1	1.4.05	31.3.06	10	
			1	1.4.06	31.3.07	10	
			1	1.4.07	31.3.08	10	
			1	1.4.08	31.3.09	10	
			1	1.4.09	31.3.20	50	
87	Form I calculation sheets (land endorsements regarding market value) U/s 45 A of KSA, 5 years or dephal inspection whichever is later	-	-	-	-	-	-



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88	D/C certificates (5 years or deptal inspection whichever is later.	-	-	-	-	-	-
89	Closed files relating U/s 45A & 46A of K.S.A 1957(5years or dept. inspection whichever is later)	File Jocket Trilateral index files	01	1.1.1980	31-3-2020	17	

**ANNEXURE-E**  
**( To be Preserved for One years )**

SL NO.	DESCRIPTION	Method of Preservation	Volume	From Date	Till Date	Page No	Remarks
1	2	3	4	5	6	7	8
1	All papers received for information for which no action is necessary	-	-	-	-	-	-
2	Applications for casual leave	File Jocket Trilateral index files	01	1.4.2009	31-3-2020	115	
3	Applications for leave & Transfer	-	-	-	-	-	-
4	Attendance Register	Book Form	01	1.4.2009	31-3-2020	450	
5	Certificates of transfer of charge and reports of joining and relief	-	-	-	-	-	-
6	Copies of Bills received from Nasiksent to S.O.S.	-	-	-	-	-	-
7	Dead stock Register	-	-	-	-	-	-
8	Dairies of Inspector of Registration	-	-	-	-	-	-
9	Diaries of Clearks	File Jocket Trilateral index files	01	1.4.2009	31-3-2010	200	
10	Fair copy Register	-	-	-	-	-	-
11	File of correspondence relating to applications requesting inform etc., relating to stamp and registration matters from public	-	-	-	-	-	-
12	File of correspondence relating to grant of copies inspections of records relating to Registration of Firms and Societies.	-	-	-	-	-	-
13	File of correspondence relating to monthly arrears list	-	-	-	-	-	-
14	File of correspondence relating to interpretations	-	-	-	-	-	-
15	File of intermediate correspondence relating to Registration of firms change of constitution	-	-	-	-	-	-
16	File of correspondence relating to weekly arrears list	-	-	-	-	-	-
17	Invoices(counter foils with acknowledgements retained in the officer of issue)	-	-	-	-	-	-
18	Petrol Register	-	-	-	-	-	-
19	Periodical Register	Book Form	01	1.1.80	31-3-2020	1to100	
20	Periodicals received from subordinate offices	-	-	-	-	-	-
21	Postal receipts and acknowledgements	File Book	01	1.4.2009	31-3-2020	200	
22	Register of allotments	Book Form	01	1.4.2009	31-3-2020	200	
23	Register of casual leave and examination leave	-	-	-	-	-	-
24	Register of receipts and disposal of copies and memoranda(sec 64-67)	Book Form	01	1.4.2009	31-3-2020	200	
25	Register showing the acknowledgement of Regd.Post received	-	-	-	-	-	-
26	Summons and other	-	-	-	-	-	-

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	correspondence regarding production of records						
27	Tour Programme	-	-	-	-	-	-
28	Work statement relating to Sub-Registry offices	File Jocket Trilateral index files	01	1.4.2009	31-3-2020		

Sub-Registrar  
and public information officer  
Hagaribommanahalli